| KZNSA formal logotype recreate 2014.png   |  | | --- | |  | 166 Bulwer Road, Glenwood, Durban 4001  Postnet Suite 150,  Private Bag X04, Dalbridge 4014  TEL: (031) 277-1705  gallery@kznsagallery.co.za  www.kznsagallery.co.za |
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**Exhibition Proposal Template**

Please complete the following document with as much detail as possible.

Where information is not immediately available, please indicate and provide reasons.

| **EXHIBITOR DETAILS** | | | | | | |  | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Full names (individual/organisation): | | | | | | |  | | | | | |
| Postal and/or residential address: | | | | | | |  | | | |  | |
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|  | | | | | | | Resident of South Africa | | | | YES | NO |
| Phone: | |  | | | | | If no please specify country of residence: | | | | | |
| Email: |  | | | | | |  | | | | | |
|  | | | | | | | | | | |  |  |
| May the KZNSA supply interested individuals or institutions with your contact details? | | | | | | | | | | | YES | NO |
|  | | | | | | | | | | | | |
| **EXHIBITION DETAILS** | | | |  | | | | | | | | |
| Proposed exhibition title: | | | |  | | | | | | | | |
| Curator: | | | |  | | | | | | | | |
| Artist(s): | | | |  | | | | | | | | |
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| Proposed exhibition dates: | | | |  | | | | | | | | |
| No of weeks: | | | |  | | | | | | | | |
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| Please indicate if the artist(s) detailed above has/have held a solo exhibition | | | | | | | | | | | YES | NO |
| Primary medium/media: | | | |  | | | | | | | | |
| Exhibition Concept: | | | |  | | | | | | | | |
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| Opening Night Speaker(s): | | | | |  | | | | | | | |
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| *Please attach clear photographs of the artworks to be exhibited. Your proposal will be considered incomplete without images.* | | | | | | | | | | | | |
| **EXHIBITION HISTORY** | | | |  | | | | | | | | |
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| Has this body of work been exhibited previously? | | | | | | | | | | | YES | NO |
| If yes, please provide date(s) and details of previous exhibition venue(s) | | | | | | | | | | | | |
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| Where are the artworks currently? | | | | | | |  | | | | | |
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| Do media press materials exist? | | | | | | | | | | | YES | NO |
| If yes, please enclose a press release and press photographic images with this proposal. | | | | | | | | | | | | |
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| **EXHIBITION LOGISTICS** | | |  | | | | | | | | | |
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| Number of artworks to be exhibited | | | | | | | | | |  | | |
| Category/categories (paintings, sculptures, drawings, etc) | | | | | | | | |  | | | |
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| Which KZNSA Gallery space(s) will the exhibition require? Please tick. | | | | | | | | | | | | |
| MAIN GALLERY | | | | | | MEZZANINE | | | | MEDIA GALLERY PARK GALLERY | | |
|  | | | | | | | | | | |  | |
| Estimated size of exhibition in linear and/or square metres: | | | | | | | | | | |  | |
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| Are the 2D works framed? | | | | | | | | | | | YES | NO |
|  | | | | | | | | | | |  |  |
| Will an installation technician be required? | | | | | | | | | | | YES | NO |
| The KZNSA allocates 2 full days for exhibition installation. Please indicate below if more time will be required: | | | | | | | | | | | | |
| 1 day sufficient | | | | | | 2 days sufficient | | | | More time required | | |
|  | | | | | | | | | | | | |
| Do any artworks require prior installation of support materials/equipment? | | | | | | | | | | | YES | NO |
| If yes, please specify: | | | |  | | | | | | | | |
|  | | | | | | | | | | | | |
| Are there any special environmental considerations that we should be aware of? | | | | | | | | | | | YES | NO |
| If yes, please specify: | | | |  | | | | | | | | |
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| Is the exhibition crated? | | | | | | | | | | | YES | NO |
| If yes, please describe the crating: | | | |  | | | | | | | | |
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| **EXHIBITION BUDGET** | | | |  | | | | | | | | |
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| KZNSA exhibition costs include weekly gallery hire, installation fees, a standard marketing and publicity fee and a fee for exhibition signage. Please indicate if these costs have been | | | | | | | | | | | | |
| budgeted for: | | | | | | | | | | | YES | NO |
|  | | | | | | | |  | | | | |
| Is your exhibition sponsored or self-funded? | | | | | | | |  | | | | |
| If sponsored, please provide sponsor’s details: | | | | | | | |  | | | | |
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| The KZNSA is unable to incur any costs in preparation for or to host this exhibition. | | | | | | | | | | | | |
| If you have special installation requirements, are they fully budgeted for by either yourself or a sponsor? | | | | | | | | | | | YES | NO |
|  | | | | | | | | | | | | |
| If crating, artwork freight, accommodation and/or transport are required, have these been budgeted for by yourself or a sponsor? | | | | | | | | | | | YES | NO |
|  | | | | | | | | | | | | |
| **EDUCATIONAL VALUE AND PUBLIC ENGAGEMENT** | | | | | | | | | | | | |
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| What pertinent social issue(s) does the exhibition explore? | | | | | | | | | | | | |
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| Are you available to lead free public walkabouts and/or school/tertiary visits to your exhibition? | | | | | | | | | | | YES | NO |
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| Are you available to facilitate at least one making workshop for the public or school/tertiary learners over the course of your exhibition? | | | | | | | | | | | YES | NO |
|  | | | | | | | | | | | | |
| Would the exhibition inspire an intellectual engagement in the form of a seminar or forum? Please elaborate and suggest possible speakers and/or panellists. | | | | | | | | | | | | |
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| Are there educational materials for teachers, students and visitors? | | | | | | | | | | | YES | NO |
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| Is the exhibition accompanied by a catalogue? | | | | | | | | | | | YES | NO |
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| ADDITIONAL INFO | | | |  | | | | | | | | |
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