

KZNSA

2027 EXHIBITION PROPOSAL PACK

Information for artists, curators, collectives and organisations preparing an exhibition proposal for KZNSA Gallery.

CALL OPENS: 1 SEPTEMBER 2026

CALL CLOSES: 13 OCTOBER 2026

OUTCOMES BY: 30 NOVEMBER 2026

This pack is designed to help you prepare before completing the online application form. It brings together the gallery specifications, floor plans, 2027 rates, supporting material requirements and a preview of the application questions.

All applications must still be submitted through the official KZNSA Google Form here:

<https://forms.gle/CLz9xi1mmDLQpxfFA>

1. Before you begin

Please read this pack before starting the online application. Some questions in the Google Form are required, so having your information and supporting documents ready will make the process easier.

What you should prepare

- Your proposed exhibition title and a clear exhibition concept.
- Names and biographies of participating artist(s) and curator(s), where applicable.
- CV(s) in PDF format.
- Clear images of the proposed artworks or, where work is still in development, relevant existing works, sketches or renders.
- An artwork list including Artist, Title, Year, Medium and Dimensions, where applicable.
- Information about installation, technical requirements, equipment, transport and conservation or accessibility considerations.
- Your preferred KZNSA gallery space and preferred exhibition period.
- An understanding of the costs associated with presenting the exhibition.
- Ideas for possible public or educational engagement around the exhibition.

Important: submitting a proposal does not guarantee inclusion in the KZNSA Gallery exhibition programme.

Exhibition period and scheduling

Exhibition proposals should plan for a minimum exhibition period of 2 weeks and a maximum of 8 weeks. Applicants may indicate a preferred period in 2027. KZNSA will try to accommodate preferred timing where possible, but specific exhibition dates or time slots cannot be guaranteed and will be determined in relation to the overall gallery programme.

2. The KZNSA exhibition spaces

KZNSA exhibitions are mounted across the Main, Mezzanine, Park and Media galleries. Proposals may consider one space or a combination of spaces. The information below is based on the current KZNSA Building and Facilities information. You may view images of the space here: <https://kznsagallery.co.za/building-and-facilities/>

Main Gallery

Double-volume gallery; part of the space is covered by the Mezzanine. Clerestory windows, a full-height doorway and another opening provide natural light. White walls and screeded concrete floor.

Floor space	10 m × 18 m (180 m ²)
Walls	See Main Gallery floor and wall plans
Lighting	Directional lighting to all walls

View main gallery here:

Mezzanine Gallery

Overlooks the Main Gallery. Suitable for smaller exhibitions or additional works within a larger exhibition. Carpeted, with access to the Park Gallery.

Floor space	18 m × 4.25 m (76.5 m ²)
Walls	3.3 m high
Lighting	Directional lighting to all walls

Park Gallery

Upstairs, off the Mezzanine Gallery and adjacent to the Glass Box. Suitable for smaller exhibitions or additional works within a larger exhibition. Carpeted.

Floor space	10 m × 6 m (60 m ²)
Walls	3.3 m high
Lighting	Directional lighting to all walls

Media Gallery

Formal screening room with a built-in projector and surround sound system; also suitable for mixed-media and site-specific installations. Screeded concrete floor.

Floor space	10 m × 4.5 m (45 m ²)
Walls	Black walls, 2.5 m high
Lighting	Directional lighting to one wall

Note: The KZNSA website currently provides downloadable architectural plans for the Main Gallery and Mezzanine Gallery. Park and Media Gallery dimensions/specifications are provided above for planning purposes.

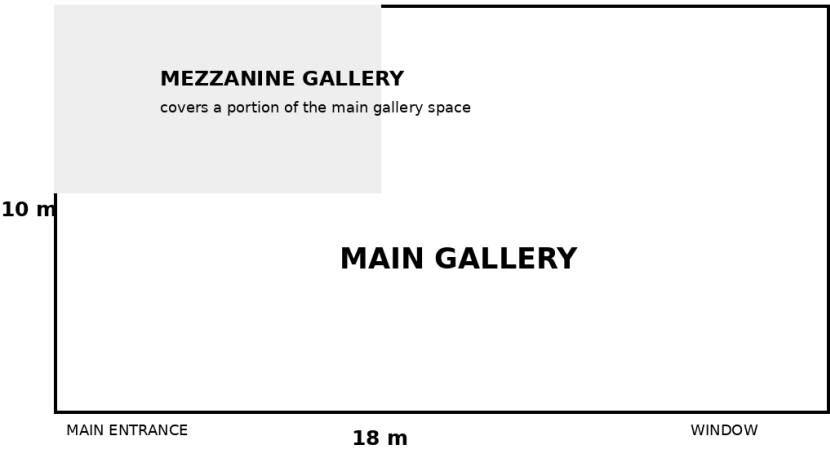
3. Floor plans and wall references

Use these references to think about scale, placement and installation requirements. They are simplified planning references based on KZNSA’s published architectural plans; applicants should discuss detailed technical requirements with KZNSA if selected.

Main Gallery - floor plan

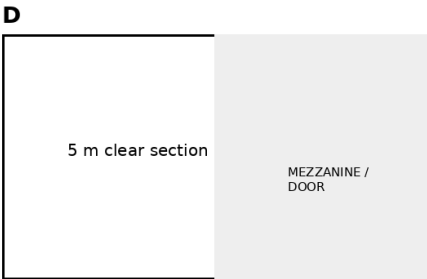
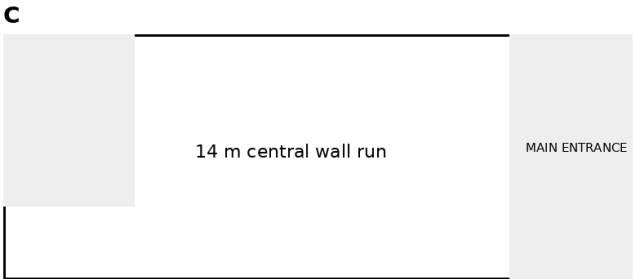
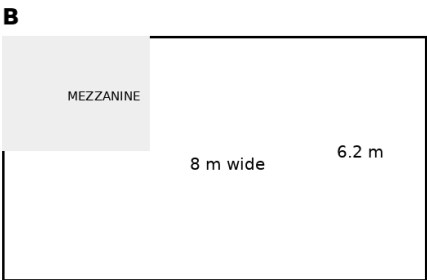
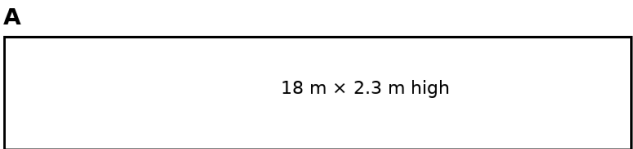
KZNSA

MAIN GALLERY
Floor Plan



KZNSA

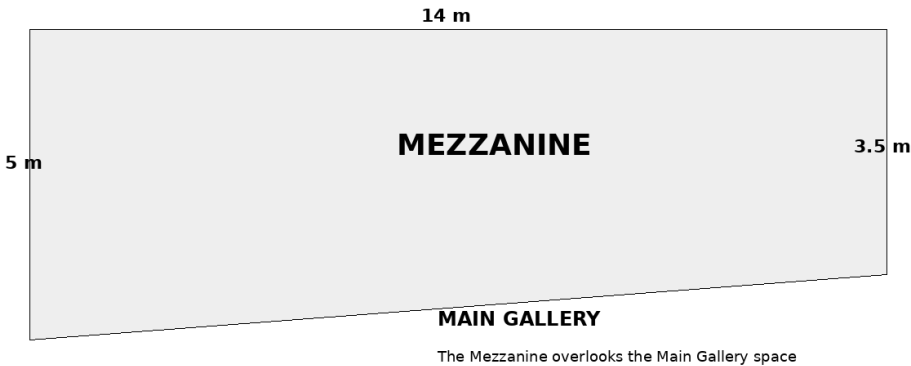
MAIN GALLERY
Walls



Mezzanine Gallery - floor plan and walls

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MEZZANINE
Floor Plan & Walls



Wall A: 13 m x 3.3 m high

Wall B: 1.5 m x 3.3 m

Wall C: 3 m x 3.3 m

VENUE HIRE – GALLERY WEEKLY RATES 2027

FACILITY/SERVICE	EXCL VAT Cost/Unit	INCL VAT Cost/unit
GALLERY HIRE / WEEK		
Main Gallery	R 3 560.95	R 4 095.10
Mezzanine Gallery	R 2 065.10	R 2 374.87
Park Gallery	R 2 065.10	R 2 374.87
Media Gallery	R 2 065.10	R 2 374.87
Café Wall / Glass box (subject to review)	R 2 065.10	R 2 374.87
EQUIPMENT HIRE / WEEK		
Media Package 1 - mini mac, 18" monitor, & sound	R 2 200.00	R 2 530.00
Media Package 2 - 42"LED screen with sound	R 3 300.00	R 3 795.00
Media Package 3 - mini mac, projector, screen, & sound	R 3 850.00	R 4 427.50
Bluetooth speaker	R 605.00	R 695.75
PUBLICITY & SIGNAGE – ONCE OFF	R 5 600.00	R 6 440.00
Publicity	R 1 500.00	R 1 725.00
Photography – Exhibition opening & Installation views	R 3 250.00	R 3 737.50
Vinyl signage	R 900.15	R 1 035.17
INSTALLATION SERVICE		
Tech installation fee / day if required	R 3 500.00	R 4 025.75

Terms and Conditions:

50% deposit is required to confirm booking.

All rates exclude any additional equipment or furniture hire.

All exhibitions are subject to the approval of the Exhibition sub-committee

GALLERY | SHOP | ARTS CAFÉ | LAB
ADMIN: admin@kznsagallery.co.za GALLERY: gallery@kznsagallery.co.za SHOP: shop@kznsagallery.co.za

5. What the application will ask you

The following is a preparation guide based on the 2027 application preview. Use it as a checklist before opening the Google Form. Required/optional labels below follow the current preview form.

Applicant details

- Full name (required); organisation/collective name where applicable.
- Applicant type: individual artist, curator, artist collective, organisation or other.
- Email address, contact number, city/town, province and residency information.
- Permission regarding sharing contact details in relation to the exhibition/project.

Exhibition proposal

- Proposed exhibition title (required).
- Full names of participating artist(s) (required) and curator(s), if applicable.
- Type of exhibition and primary medium/media.
- Exhibition concept: central concept, themes, artistic/curatorial approach and relationship between the works.

Artists and practice

- Artist/collective biography; curator biography if applicable.
- Previous solo exhibition information.
- CV upload(s) in PDF format.
- Website/portfolio and professional social-media links, where available.

Proposed artworks

- Approximate number of artworks.
- Clear images representative of the proposed work/body of work. Works in development may be supported by existing works, sketches, renders or other visual material.
- Artwork list including Artist | Title | Year | Medium | Dimensions, where applicable.
- Whether works are completed; if not, what remains to be produced and the anticipated completion date.

Exhibition history

- Whether the body of work has been exhibited previously and, if so, where and when.
- Current location of the artworks.
- Any relevant press or media materials.

Gallery and installation requirements

- Preferred KZNSA gallery space(s), or no preference.
- Approximate exhibition footprint.
- Whether 2D works are framed/ready for installation.
- Technical installation support and a description of the proposed installation.
- Estimated installation time.
- Specialised equipment, environmental, conservation, safety or accessibility requirements.
- Crating or specialised transportation requirements.

Proposed exhibition period

- Preferred period in 2027 and any dates when you would not be available.
- Preferred exhibition duration. For this call, proposals should plan for 4-8 weeks; final scheduling remains subject to KZNSA's programme.

Budget and funding

- How you anticipate funding the exhibition.
- Whether gallery, installation, transport/freight, crating, travel and accommodation costs have been considered.
- Optional preliminary exhibition budget.

Public and educational programme

- Social, cultural, artistic or other issues the exhibition engages with.
- Possible public engagement: walkabouts, school/tertiary visits, workshops, talks, discussions, performance, screenings, publications/readings or other activities.
- Availability for free public walkabouts/educational visits and possible workshop contribution.
- Proposed public/educational programme and any educational resources or publication.

Supporting documents and declaration

- Optional additional exhibition proposal/supporting document.
- Optional additional visual material such as renders, floor plans, sketches or installation references.
- Relevant links to video, sound, websites or other material.
- Any additional information for the selection committee.
- Applicant declaration, full name and date.

6. Final checklist before submitting

- ☐ I have read the gallery specifications and considered which space(s) may suit the proposal.
- ☐ I understand that preferred exhibition dates cannot be guaranteed.
- ☐ I have considered the 2027 venue rates and other likely exhibition costs.
- ☐ I have prepared my exhibition concept and biographies.
- ☐ I have my CV(s) ready in PDF format.
- ☐ I have clear artwork images/supporting visuals ready to upload.
- ☐ I have prepared an artwork list.
- ☐ I have considered installation, equipment, transport and technical requirements.
- ☐ I have considered possible public or educational engagement.
- ☐ I understand that submitting a proposal does not guarantee an exhibition at KZNSA Gallery.

Applications close: 13 October 2026

Applicants will be notified by: 30 November 2026

KZNSA Gallery | 166 Bulwer Road, Glenwood, Durban, KwaZulu-Natal

gallery@kznsagallery.co.za | (031) 277 1705